

California Notice to Registrants 2005-4
May 23, 2005

To: Pesticide Registrants and Applicants

Subject: E-mail Notifications of Registration Submission Status,
Procedure Change

The E-mail process for notifying applicants of the status of their product registration submission has been operational since December 2004. Feedback from participating applicants on this new communication tool has been positive. Applicants that requested to be included in the program, have been receiving an email at each stage of their particular submission.

Effective June 1, 2005, we will now include all applicants that provide an email address in this automatic notification program. Applicants that do not wish to receive these automatic email updates must specify this in their cover letter or on the application form.

Applicants who receive the automatic emails, and who include scientific data with their submission, will also receive a digital version of the Detail Report instead of a hard copy. This will provide more usable information in the form of a data file for data management and record-keeping purposes. This also allows a quicker turnaround and savings of staff time. The potential for future uses of e-mail to deliver information or data directly to the applicant is great and provides an opportunity for streamlining departmental business processes.

Including all applicants in the email notification process, except those specifically requesting not to participate, changes the procedure outlined in California Notice to Registrants 2004-14. Instead of a specific request to be included in the notification program, all registration submissions that contain an email address on the cover letter or application will be included.

Please note that e-mail, like most correspondence generated by DPR, is releasable under the California Public Records Act, California Government Code, Section 6252. For more information about how e-mail messaging works, see our website at:

<http://www.cdpr.ca.gov/docs/registration/email/info.htm>.

We look forward to enhanced implementation of this and other data processing applications. If you have questions or comments, please contact Mr. John Stutz, Staff Programmer Analyst, Pesticide Registration Branch, by e-mail at <jstutz@cdpr.ca.gov> or telephone at 916-324-3906.

Sincerely,

Original signed by Barry Cortez

Barry Cortez, Chief
Pesticide Registration Branch
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